

A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

December 11, 2001 Meeting, 11:00 a.m.
Bureau of Local Government, Conference Room A

SECTION I. AGENCY CONTRACTS

Requests approval of the following

1. DEPARTMENT OF AGRICULTURE

- | | | |
|----|---|--|
| 1) | Michigan State University
East Lansing, MI | \$ 450,000.00 Total
Develop and implement a
consumer food safety program |
|----|---|--|

2. DEPARTMENT OF CIVIL SERVICE

- | | | |
|----|--|---|
| 1) | Michigan State University
School of Labor and
Industrial Relations
East Lansing, MI | \$ 328,800.00 Total
To provide Human Resources
Training and Development
Competency Program |
|----|--|---|

3. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|--|--|
| 1) | Birchwood Nursing Center
Traverse City, MI | \$ 2,150,786.00 Total
Services to older adults with
mental illness |
| 2) | Wayne County Regional
Educational Service Area
Wayne, MI | \$ 508,792.00 Total
Research-based teen pregnancy
prevention programs to areas
with high rates of teen births |
| 3) | Berrien County Health Dept
Benton Harbor, MI | \$ 550,000.00 Total
Research-based teen pregnancy
prevention program to areas
with high rates of teen births |
| 4) | Genesee Intermediate School
District
Flint, MI | \$ 550,000.00 Total
Research-based teen pregnancy
prevention programs to areas
with high rates of teen births |

3. DEPARTMENT OF COMMUNITY HEALTH continued

- | | | |
|----|---|--|
| 5) | Hackley Hospital
Muskegon, MI | \$ 497,000.00 Total
Research-based teen pregnancy
prevention programs to areas
with high rates of teen births |
| 6) | Jackson County Health Dept
Jackson, MI | \$ 515,865.00 Total
Research-based teen pregnancy
prevention programs to areas
with high rates of teen births |

4. FAMILY INDEPENDENCE AGENCY

- | | | |
|----|--|---|
| 1) | Food Bank Council of
Michigan, Inc.
Lansing, MI | \$ 250,000.00 Total
To provide pre-packaged food
baskets to TANF eligible
families with an emergency |
| 2) | Kent County Health Department
Grand Rapids, MI | \$ 1,366,200.00 Total
To provide medical screenings/
assessments to newly arrived
refugees and/or persons
seeking asylum and administer
immunizations as necessary |
| 3) | Detroit Wayne County
Community Mental Health
Agency
Detroit, MI | \$ 4,368,750.00 Total
To provide wrap-around
services and therapeutic
interventions to reduce out-
of-home and disrupted
placements |
| 4) | School District of Highland
Park
Highland Park, MI | \$ 117,255.46 Amendment
\$ 1,337,378.42 New Total
To provide wrap-around and
family support services and
expanded after school and
summer school programs |
| 5) | School District of Highland
Park
Highland Park, MI | \$ 85,878.78 Amendment
\$ 1,423,257.20 New Total
To provide wrap-around and
family support services and
expanded after school and
summer school programs |

4. FAMILY INDEPENDENCE AGENCY continued

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|----|--|---|
| 6) | Community Recovery Services
Flint, MI | \$ 647,572.84 Total
To provide eligible foster
care teens independent living
skills training and other
programs to allow teens the
skills to function as
independent adults |
| 7) | Every Woman's Place
Muskegon, MI | \$ 440,000.00 Total
To provide a variety of
independent living skills to
YIT eligible youth and
delinquent PA 150 youth in
Muskegon County |

5. BUREAU OF STATE LOTTERY

- | | | |
|----|--------------------------|--|
| 1) | Avaya Inc.
Okemos, MI | \$ 44,325.00 Amendment
\$ 658,127.00 New Total
To provide for the ongoing
introductions of new games and
enhancements to existing games
including voice response
applications for on-line
lottery games |
|----|--------------------------|--|

SECTION II. DMB CONTRACTS

Requests approval of the following

NEW CONTRACTS

6. DEPARTMENT OF COMMUNITY HEALTH

- | | | |
|----|---|---|
| 1) | Michigan Public Health
Institute
Okemos, MI | \$ 6,632,388.00 - 3 Years
071I2000011 Health Insurance
Portability and Accountability
Act Compliance |
|----|---|---|

7. DEPARTMENT OF MANAGEMENT AND BUDGET

- | | | |
|----|---|---|
| 1) | Johnson Controls, Inc.
Saginaw, MI | \$ 1,456,515.00 - 10 Years
071I1000550 Energy Performance
Contract at Grand Rapids and
the Grand Tower |
| 2) | Northwest Airlines
Washington, D.C. | \$ 3,000,000.00 - 1 year
Total of All 5 Contracts
071I0000552 SPLIT AWARD
Airline Agreements for Use By
All State Agencies |
| | United Airlines, Inc.
Elk Grove, IL | \$ 3,000,000.00 - 1 year
Total of All 5 Contracts
071I0000552 SPLIT AWARD
Airline Agreements for Use By
All State Agencies |
| | Midwest Express Holdings, Inc.
Oak Creek, WI | \$ 3,000,000.00 - 1 year
Total of All 5 Contracts
071I0000552 SPLIT AWARD
Airline Agreements for Use By
All State Agencies |
| | AirTran Airways
Orlando, FL | \$ 3,000,000.00 - 1 year
Total of All 5 Contracts
071I0000552 SPLIT AWARD
Airline Agreements for Use By
All State Agencies |
| | Delta Airlines
Atlanta, GA | \$ 3,000,000.00 - 1 year
Total of All 5 Contracts
071I0000552 SPLIT AWARD
Airline Agreements for Use By
All State Agencies |

8. DEPARTMENT OF TRANSPORTATION

- | | | |
|----|--|---|
| 1) | C.M.C. Maintenance, Inc.
Bangor, ME | \$ 363,619.40 - 5 Years
071I2000041 Janitorial
Services Blue Water Bridge
Facilities |
|----|--|---|

8. DEPARTMENT OF TRANSPORTATION continued

2)	Info Tech, Inc. Gainesville, FL	\$ 1,694,719.00 - 3 Years 591R2000018 Field Manager software and development
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CONTRACT CHANGES/EXTENSIONS

9. DEPARTMENT OF CONSUMER INDUSTRY SERVICES

1)	KPMG, Inc. Columbus, OH	\$ 1,250,000.00 Amendment \$ 2,375,000.00 New Total 071B9000317 Examination/ Analysis Services
2)	Huff Thomas, Inc. Kansas City, MO	\$ 1,250,000.00 Amendment \$ 2,250,000.00 New Total 071B9000458 Examination/ Analysis Services
3)	American Express Tax and Business Services, Inc. Timonium, MD	\$ 1,250,000.00 Amendment \$ 2,350,000.00 New Total 071B900459 Examination/ Analysis Services for the Insurance Bureau

10. FAMILY INDEPENDENCE AGENCY

1)	Convansys Corporation Okemos, MI	\$ 149,760.00 Amendment \$ 299,520.00 New Total 071B1001260 RAPHITS Programming for the HRMN Project
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11. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	Coca-Cola Company Atlanta, GA	\$ 4,900,000.00 Amendment \$ 9,872,447.00 New Total 071B7000193 Post Syrup Mixes, Statewide
2)	Combined Van Lines, Inc. Lansing, MI	\$ 250,000.00 Amendment \$ 1,209,660.00 New Total 071B7000229 Moving Office Equipment, Lansing State Agencies

11. DEPARTMENT OF MANAGEMENT AND BUDGET continued

3)	The MEDSTAT Group, Inc. Ann Arbor, MI	\$ 458,000.00 Amendment \$ 1,927,025.00 New Total 071B7000534 Database Management Service for the Michigan Public School Employees Retirement System
4)	Peckham Vocational Industries Lansing, MI	\$ 224,747.04 Amendment \$ 5,779,412.52 New Total 071B8000479 Janitorial Services for the Capitol Complex
5)	Burlington Industries Greensboro, NC	\$ 297,588.00 Amendment \$ 9,398,138.00 New Total 071B0000226 Carpet Tile & Installation, Statewide
6)	Delta Dental Plan of Michigan, Inc. Okemos, MI	\$ 3,500,000.00 Amendment \$ 6,600,000.00 New Total 071B0000432 Administrative Fees for Dental Plan
7)	IBM Global Services Lansing, MI	\$ 1,035,000.00 Amendment \$ 7,371,249.00 New Total 071B1001454 Portal Services for e-Michigan
8)	EMC Corporation Livonia, MI	\$ 3,391,208.00 Amendment \$ 10,792,620.00 New Total 071B1001619 Lease equipment for MAIN disk requirements
9)	IBM Global Services Lansing, MI	\$ 940,000.00 Amendment \$ 8,311,249.00 New Total 071B1001454 Portal Services for e-Michigan for FIA and DCH

12. DEPARTMENT OF MILITARY & VETERANS AFFAIRS

1)	Intercept Security, Inc.	\$	111,634.60	Amendment
	East Lansing, MI	\$	785,581.86	New Total
			071B0000267	Armed Guard
				Service for Alpena Combat
				Readiness Training Center

13. DEPARTMENT OF NATURAL RESOURCES

1)	EDCO Publishing Inc.	\$	2,875,737.00	Amendment
	Clarkston, MI	\$	5,928,725.00	New Total
			071B9000302	Development,
				Publication, Distribution &
				Marketing of LAPs Program

14. DEPARTMENT OF STATE POLICE

1)	The Perkin Elmer Corporation	\$	135,000.00	Amendment
	Foster City, CA	\$	376,783.00	New Total
			071B9000590	Biotechnology/
				Clinical Equipment & Supplies
2)	Bode Technology	\$	270,000.00	Amendment
	Springfield, VA	\$	750,000.00	New Total
			071B0000715	DNA Laboratory
				Testing

15. DEPARTMENT OF TREASURY

1)	Grigg Media	\$	225,000.00	Amendment
	East Lansing, MI	\$	525,000.00	New Total
			071B0000310	Advertising for
				State tax e-filing program

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

16. DEPARTMENT OF CORRECTIONS

- 1) Lamont Allen # 144701 \$155.00

The claimant (01-SAB/DOC-535) requests \$155.00 reimbursement for numerous items of personal property that were lost while under the sole control of the Department. The value was determined from the Average Cost Schedule because claimant did not include any receipts. The Department recommends approval of \$11.00 for the residual value of the items.

- 2) Maceo Bradley-El #172691 \$ 54.00

The claimant (01-SAB/DOC-513) requests \$54.00 reimbursement for a TV damaged by a power surge in the housing unit. The claimant's TV was over one year old and had been purchased for \$75.79. The Department recommends reimbursement of the depreciated value of \$60.63.

- 3) Scott Broughton # 240962 \$ 16.25

The claimant (01-SAB/DOC-507) requests \$16.25 reimbursement for store goods stolen from his cell. An investigation could not substantiate that a loss had occurred. The Department recommends denial of this claim.

- 4) Randall Grant # 257124 \$ 18.00

The claimant (01-SAB/DOC-420) requests \$18.00 reimbursement for his watch that was lost while under the sole control of the Department. The Department recommends approval of \$17.75 paid for the watch since the watch was less than a year old.

- 5) Gary Green # 195045 \$150.00

The claimant (01-SAB/DOC-525) requests \$150.00 reimbursement for his TV, footlocker, and work boots that were lost while under the sole control of the Department. Claimant did not provide any documentation as to the cost or age of the items so the original value was determined from the Average Cost Schedule. The Department recommends approval of \$8.00 for the residual value of the TV, \$4.27 for the residual value of the footlocker, and \$3.00 for the residual value of the work boots, totaling \$15.27.

16. DEPARTMENT OF CORRECTIONS continued

- 6) Anthony Johnson # 125208 \$ 43.00

The claimant (01-SAB/DOC-536) requests \$43.00 reimbursement for his tape player that was lost while under the sole control of the Department. Claimant did not provide a receipt but the facility confirmed that he paid \$53.75 for the tape player. The Department recommends approval of \$53.75 for the purchase price of the tape player.

- 7) David King # 251828 \$ 51.00

The claimant (01-SAB/DOC-538) requests \$51.00 reimbursement for his TV that was lost while under the sole control of the Department. The facility confirms that he paid \$100.00 for the TV. The Department recommends approval of \$60.00 for the two-year-old TV.

- 8) James Lockett-Bey #159617 \$ 83.25

The claimant (01-SAB/DOC-502) requests \$83.25 reimbursement for numerous store items and three cassette tapes lost by staff during a transfer. The tapes were not verified and store items are not reimbursable. The claimant signed for his property without notation of the loss. The Department recommends denial of this claim.

- 9) Roko Ljuljduraj # 206214 an unspecified amount

The claimant (01-SAB/DOC-506) requests an unspecified amount for toiletries and food items stolen from his cell. The Department recommends denial of this claim because those types of items are not reimbursable according to Operating Procedures.

- 10) Robert Marlow # 197766 \$ 23.68

The claimant (01-SAB/DOC-539) requests \$23.68 reimbursement for his headphones that were lost while under the sole control of the Department. The original costs of the headphones was \$29.60. The Department recommends approval of \$23.68 for the depreciated value of the one-year-old headphones.

16. DEPARTMENT OF CORRECTIONS continued

- 11) Carleton McLendon # 296741 \$366.40 **AMENDED**

The claimant (01-SAB/DOC-428) requests \$366.40 reimbursement for numerous items of personal property that were lost while under the sole control of the Department. This claim came before the Board on 11/2/01 and \$92.71 was awarded. At that time, there was an error in calculating the value of the 15 tapes. The Department recommends approval of an additional \$3.00 for the value of the 15 cassette tapes.

- 12) Timothy Minnie # 284988 \$ 54.00

The claimant (01-SAB/DOC-369) requests \$54.00 reimbursement for his tape player/radio that was lost while under the sole control of the Department. The Department recommends approval of this claim because the tape player/radio was less than a year old when it was lost.

- 13) Howard Taylor # 265315 \$100.00

The claimant (01-SAB/DOC-521) requests \$100.00 reimbursement for his TV that was damaged while under the sole control of the Department. The Department recommends approval of this claim because his TV was less than a year old.

- 14) Scott Trent'Bey #179936 \$ 23.99

The claimant (01-SAB/DOC-432) requests \$23.99 reimbursement for the loss of a beard trimmer. The claimant had loaned the beard trimmer to another prisoner. The trimmer was confiscated from that prisoner and lost prior to being returned to the claimant. However, the loaning of the trimmer was a violation of Department policy and therefore the claimant contributed to the loss. The Department recommends denial of this claim.

- 15) Dwayne Walker #315225 \$ 80.00

The claimant (01-SAB/DOC-526) requests \$80.00 reimbursement for the loss of a lock, stamps, a walkman, headphones five cassette tapes and various toiletries and food items. The toiletries and food items are not reimbursable per policy. There were no receipts provided. The Department recommends reimbursement of the residual value of the average costs of

16. DEPARTMENT OF CORRECTIONS continued

all items except the stamps, which would not depreciate in value, totaling \$12.30 for this claim.

16) James Walker # 198115 \$ 28.27

The claimant (01-SAB/DOC-540) requests \$28.27 reimbursement for a walkman that staff threw away accidentally. The Department recommends approval of \$22.62 for the one-year-old walkman.

17. DEPARTMENT OF MANAGEMENT AND BUDGET

1) Rolland Harlow \$315.95

The claimant (01-SAB-176) requests \$315.95 reimbursement for damage to his Jeep allegedly caused by a State employee mowing around the parking lot where his vehicle was parked. After investigation, it was determined that the time and place the damage occurred could not be determined. The Department recommends denial of this claim.

2) Alice Schueller \$108.66

The claimant (01-SAB-259) requests \$108.66 reimbursement for replacement of a tire damaged when she hit part of a cement stop that had been broken and misplaced in the parking lot. The Department was responsible for the lot maintenance and recommends approval of this claim.

18. DEPARTMENT OF NATURAL RESOURCES

1) Phil Beavers \$623.00

The claimant (01-SAB-161) requests \$623.00 reimbursement for damage to the window of his vehicle caused by a State mowing operation. Claimant received payment from his insurance company for the damage; therefore, the Department recommends denial of this claim.

2) Jerry Meggison \$336.00

The claimant (01-SAB-175) requests \$336.00 reimbursement for his eyeglasses that fell off and were lost in Lake Michigan when he was performing his work duties. He was not eligible

18. DEPARTMENT OF NATURAL RESOURCES continued

to receive a new pair through his insurance. The Department recommends approval of this claim.

3) Joyce Rhodes \$418.60

The claimant (01-SAB-255) requests \$418.60 reimbursement for her eyeglasses that blew off in high winds while she was securing a gate at a State park. It was dark and the glasses could not be found after she secured the gate. The Department recommends approval of this claim.

4) John Rochon \$502.68

The claimant (01-SAB-198) requests \$502.68 reimbursement for damages to his boat from a broken docking post. Claimant had insurance coverage for the damages; therefore the Department recommends approval of \$250.00 for his insurance deductible.

19. DEPARTMENT OF STATE

1) Douglas LaBeau \$223.00

The claimant (01-SAB-197) requests \$223.00 reimbursement for lost wages, towing and storage fees due to an error in recording a vehicle title. The Department recommends approval of this claim.

2) John Magnusson \$ 20.00

The claimant (01-SAB-249) requests \$20.00 reimbursement for a stop payment on a check necessitated by the loss of the original check at a branch office. The Department recommends reimbursement of this claim.

3) John O'Neall \$999.99

The claimant (01-SAB-256) requests \$999.99 reimbursement for lost wages, mileage, and towing and impound charges. The Department verified 8 hours of lost time and recommend \$25.00 per hour for the self-employed claimant (\$200.00). The Department verified mileage of 132 miles @ \$.345 per mile (\$46.00). The Department recommends reimbursements of the verified mileage, salary and impound charges of \$83.00 totaling \$329.00 for this claim.

20. DEPARTMENT OF TRANSPORTATION

- 1) Orlando Adams \$250.00

The claimant (01-SAB-253) requests \$250.00 reimbursement for damages to his vehicle. The vehicle hit a pothole on M-39 where maintenance operations had ceased prior to the construction beginning. There was no maintenance performed for over 30 days. The Department recommends approval of the insurance deductible amount of \$250.00.

- 2) David Secord \$794.43

The claimant (01-SAB-254) requests \$794.43 reimbursement for damages to his vehicle caused when an employee swept rocks off an overpass onto his windshield. The Department recommends approval of this claim.

- 3) Lawrence Shank \$167.82

The claimant (01-SAB-259) requests \$167.82 reimbursement for damage to his tire and wheel caused when he hit a pothole. This was an area of on-going problems and there was a contractor working in the area. Maintenance was ceased in the area once the contractor was on site. The Department recommends approval of this claim in the amount of the claimant's insurance deductible of \$50.00.

- 4) State Farm Insurance \$773.68

The claimant (01-SAB-260) requests \$773.68 reimbursement as subrogee of Shelly Vanbeek for damages to her vehicle caused when cement fell from a bridge. The Department recommends approval of this claim.

- 5) Carlean Ward \$428.83

The claimant (01-SAB-241) requests \$428.83 reimbursement for damages to her car caused by hitting a pothole. After investigation, it was determined there were no hazardous conditions detected or left unresolved during the 30-day period immediately preceding this damage. The Department recommends denial of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY LOSS

SECTION VII. APPROVAL OF SPECIAL ITEMS

21. DEPARTMENT OF CORRECTIONS

- 1) Requests permission to dispose of unclaimed and abandoned property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:
 - a) Alger Maximum Correctional Facility
 - b) Camp Branch Correctional Facility
 - c) Florence Crane Correctional Facility
 - d) Marquette Branch Prison
 - e) Saginaw Correctional Facility
- 2) The Department's monthly report submitted pursuant to the Administrative Procedures of 0620.02. A copy of the report is on file with the State Administrative Board Secretary.

March, 2001 - two claims approved

22. FAMILY INDEPENDENCE AGENCY

The FIA appropriations bill requires that liens be placed on real property when State Emergency Relief (SER) is issued for mortgage payments, land contract payments, property taxes and home repairs. The lien is required when payments exceed \$250.00 on one or a combination of these services. Such payments were made for delinquent taxes, and the recipients have prepaid the Department in full. The Department is requesting permission from the Board to release the following lien:

\$1,063.60 at 129 Cohasset, Battle Creek, MI

23. DEPARTMENT OF NATURAL RESOURCES

The Department requests approval of a License Agreement between the State of Michigan and EDCO Publishing, Inc. to sell related products to the Learn from the Past - Appreciate the Present - Preserve our Outdoor Heritage (LAPS) with royalties paid to the Department. The agreement will provide that the State of Michigan own the copyrights and trademarks described in the agreement and that EDCO Publishing has the right of manufacture and sale of the items under the terms of this agreement.

24. DEPARTMENT OF TREASURY

The Michigan Education Trust Board requests approval of the following Plan D contracts: 2002 Full Benefits Plan Contract, 2002 Limited Benefits Plan Contract, 2002 Community College Plan Contract, 2002 Full Benefits Monthly Purchase Plan Contract, 2002 Limited Benefits Monthly Purchase Plan Contract and 2002 Community College Monthly Purchase Plan Contract. This request is made in accordance with P.A. 316 of 1986, Section 11. The contracts were approved by the MET Board of Directors on December 5, 2001 (Resolution 2001-8).

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.

S U P P L E M E N T A L A G E N D A

FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD

December 11, 2001 Meeting, 11:00 a.m.
Bureau of Local Government Conference Room A

SECTION I. AGENCY CONTRACTS

1s. DEPARTMENT OF NATURAL RESOURCES

- | | |
|---|--|
| 1) Local Units of Government
(Listing on File) | \$ 5,067,525.00 Total
To provide local units of
government grants for the
development of recreational
lands and facilities under
the Michigan Natural
Resources Trust Fund P.A.
120 of 2001 |
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SECTION II. DMB CONTRACTS

Requests approval of the following:

2s. DEPARTMENT OF MANAGEMENT AND BUDGET

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|---|--|
| 1) Covansys Corporation
Farmington Hills, MI | \$ 3,123,260.00 Amendment
\$ 5,714,114.00 New Total
071B0000606 Bridging Project
to establish the detailed
Vision ORS project plan |
|---|--|

SECTION III. RELEASE OF FUNDS TO WORK ORDER

SECTION IV. REVISION TO WORK ORDER

SECTION V. CLAIMS - PERSONAL PROPERTY LOSS

3s. DEPARTMENT OF CORRECTIONS

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|--------------------------|----------|
| 1) James Fowlkes #226251 | \$ 33.59 |
|--------------------------|----------|

The claimant (01-SAB/DOC-509) requests \$33.59 reimbursement for the loss of his headphones while under staff control. The Department recommends \$27.00 reimbursement of this claim for the actual cost of the headphones.

4s. DEPARTMENT OF TRANSPORTATION

1) E. Garrett Radke \$999.99

The claimant (01-SAB-264) requests \$999.99 reimbursement for damages to his vehicle sustained when debris from a work crew was swept down from the overpass. The Department recommends approval of this claim.

SECTION VI. CLAIMS - PERSONAL INJURY

SECTION VII. APPROVAL OF SPECIAL ITEMS

5s. UNIVERSITY OF MICHIGAN

The University of Michigan, Law Library requests approval to film copyrighted 1944, 1954 and 1979 *Michigan Administrative Code (MAC)* and their quarterly and/or annual supplements by the William S. Hein & Co. for the microfiche preservation of these documents.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.